



ST. MARK'S
EPISCOPAL SCHOOL
A Community Engaged

Job Description

Fourth Grade Language Arts Lead Teacher

St. Mark's seeks a passionate and dedicated 4th Grade Language Arts Teacher to join our Lower School team. This role is ideal for an educator who is excited about fostering a love of reading and writing through a structured literacy approach and who is committed to creating a supportive and engaging learning environment. The 4th Grade Language Arts Teacher will report to the Head of Lower School.

Duties

- Plan, prepare and implement lessons and activities to meet the cognitive, social, emotional, and physical needs of children who are nine to ten years old.
- Teach a structured literacy English Language Arts program through differentiated instruction.
- Create a positive, inclusive, and structured classroom environment where students feel safe, respected, and encouraged to take risks in their learning.
- Promote student independence by providing opportunities for self-directed learning, problem-solving, and collaboration with peers.
- Utilize relationship-centered approaches to classroom management that value clear expectations, consistency, and restorative practices when misbehavior occurs.
- Develop and maintain positive and proactive parent relationships that foster a supportive home-school connection including updates about student progress. This includes in person conversations, email correspondence and phone calls as needed as well as school scheduled Fall and Spring parent-teacher conference days.
- Create an effective learning environment through functional and attractive displays inside and outside of the classroom.
- Work closely with the other lead 4th grade teacher on grade level programming.
- Guide the work of a shared Teaching Assistant with the other 4th grade lead teacher.
- Effectively supervise students through scheduled duties such as recess, lunch, arrival, and dismissal.
- Participate and contribute in weekly team meetings.
- Assume other responsibilities as assigned by the Head of Lower School.

Required Skills and Experience

- A Bachelor's degree in Elementary Education.
- A deep understanding of educating the whole child.
- A passion for teaching and learning with a collaborative spirit .
- A minimum of three years of teaching experience.
- Genuine affinity for working with children and families in a highly engaged community.
- Knowledge and experience of working in an independent school.

Physical Requirements and Work Environment

- Works in a sometimes highly stressful environment dealing with a wide variety of challenges.
- Ability to sit and stand for extended periods of time.
- Physical agility to lift up to 50 pounds; to bend, stoop, and reach overhead.
- Work primarily in a traditional climate controlled classroom environment.
- Work intermittently in outside weather conditions, including extreme heat and cold.